



User Guide For WebConsult





Physicians Health Plan



WebConsult Application Screen Flow & User Guide

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PHP WebConsult Login

www.healthhelp.com/phpmm.

The screenshot shows a web browser window titled "Physicians Health Plan - Mid Michigan - Windows Internet Explorer provided by PHP". The address bar shows "http://portal.healthhelp.com/PHPMM/". The page features the "Physicians Health Plan" logo at the top center. Below the logo, there is a "RadConsult" logo on the left and a text block on the right. The text block explains that HealthHelp's RadConsult provides an opportunity for peer-to-peer consultation related to imaging procedures and best-practice guidelines. It also includes a link for returning users to login. Below this, there is a form titled "Check Status of a Recent Authorization Request" with fields for "Member ID" and "Member DOB (mm/dd/yyyy)" and a "Go" button. At the bottom of the page, there are several bullet points providing information about RadConsult Online, including links to benefits, an interactive tour, and enrollment information. A "RadConsult - Enroll Online Now!" logo is visible on the right side of the page.

The screenshot shows a web browser window titled "https://portal.healthhelp.com/Login/Login.asp?MODE=LOGOUT - Windows Internet Explorer". The address bar shows "https://portal.healthhelp.com/Login/Login.asp?MODE=LOGOUT". The page features the "HEALTHHELP" logo at the top left. Below the logo, there is a "Login" section with a "HealthHelp Login" heading. A message states: "A user ID and password is required for most HealthHelp products. If you are a customer and would like to obtain a secure login, please [contact us](#) for assistance." Below this message, there are two input fields: "* User ID" and "* Password". There is an "Enter" button below the password field. A link for "I forgot my password" is also present. Below the login fields, there is a message: "HealthHelp Network Users - Click here to [login](#) with your HH domain account." At the bottom of the page, there is a section titled "UNAUTHORIZED ACCESS IS STRICTLY PROHIBITED" with a detailed disclaimer about the use of the system and the confidentiality of the information.

The WebConsult application is an on-line version of HealthHelp's RadConsult program. This application allows authorized users the ability to submit and view the status of a procedure request using a secured internet application.

To gain access to the WebConsult application, please submit an Enrollment form requesting access. In order to use the secured web application you must login and have your credentials validated before you will be granted access to submit or view procedure requests.

WebConsult Application Home Page

Friday, January 26, 2007 - Welcome Jennifer Murillo

RadConsult online

Welcome to WebConsult.

HealthHelp's WebConsult provides the ordering physician an opportunity for peer-to-peer consultation related to imaging procedures and best-practice guidelines. The goal of WebConsult is to ensure the most appropriate test.

The authorization process consists of gathering pertinent information. We will guide you through the process and display confirmation of the steps you have completed at the top of the screen as you complete the following steps:

- Member information
- Provider information
- Procedure requested
- Procedure details
- Rendering facility information
- Receive your confirmation.

You will find convenient instructions at the top of each page. Additional help is available by clicking on any help icon

First visit? An experienced HealthHelp agent will be happy to help you with this procedure request. Just call Program Support at 800-546-7092 for personal assistance.

[Get the latest WebConsult Update](#)

Are you ready to save time requesting and obtaining your high-tech imaging authorizations? Join us for our interactive *Webinar* held on Tuesdays and Thursdays at 11:30am CST. Just [CLICK HERE](#) to R.S.V.P. and give us the date you desire and your contact information.

Instructions: You will need the member's ID number to start a procedure request. Please be sure to type the member ID *exactly* as it is displayed on the member's insurance card, including any spaces or dashes. For assistance in obtaining the member ID, please call our *Program Support* desk at 800-546-7092.

Enter the patient's member ID and click **GO** to continue.

Select member

Member ID

Most recent 2 requests in the last 7 days


Tracking #	Authorization	Member	CPT	Status	Date
1338476		NATHAN TESTPATIENT	74150	Ready to Send Auth/Referral	1/25/2007
1338411		HUMANA TESTPATIENT1	74150	Ready to Send Auth/Referral	1/25/2007

My Ordering Providers

Name	Practices
Bgar Testdoctor	Kathleen Test 444 Facility Qa Magnetic Resonance Imaging QA TEST 333 Test
Jennifer TestDoctor exempt	QA Test Facility -- Kathleen
Leenie TestDoctor2	Test Georgia Practice 1 Test Georgia Practice 2

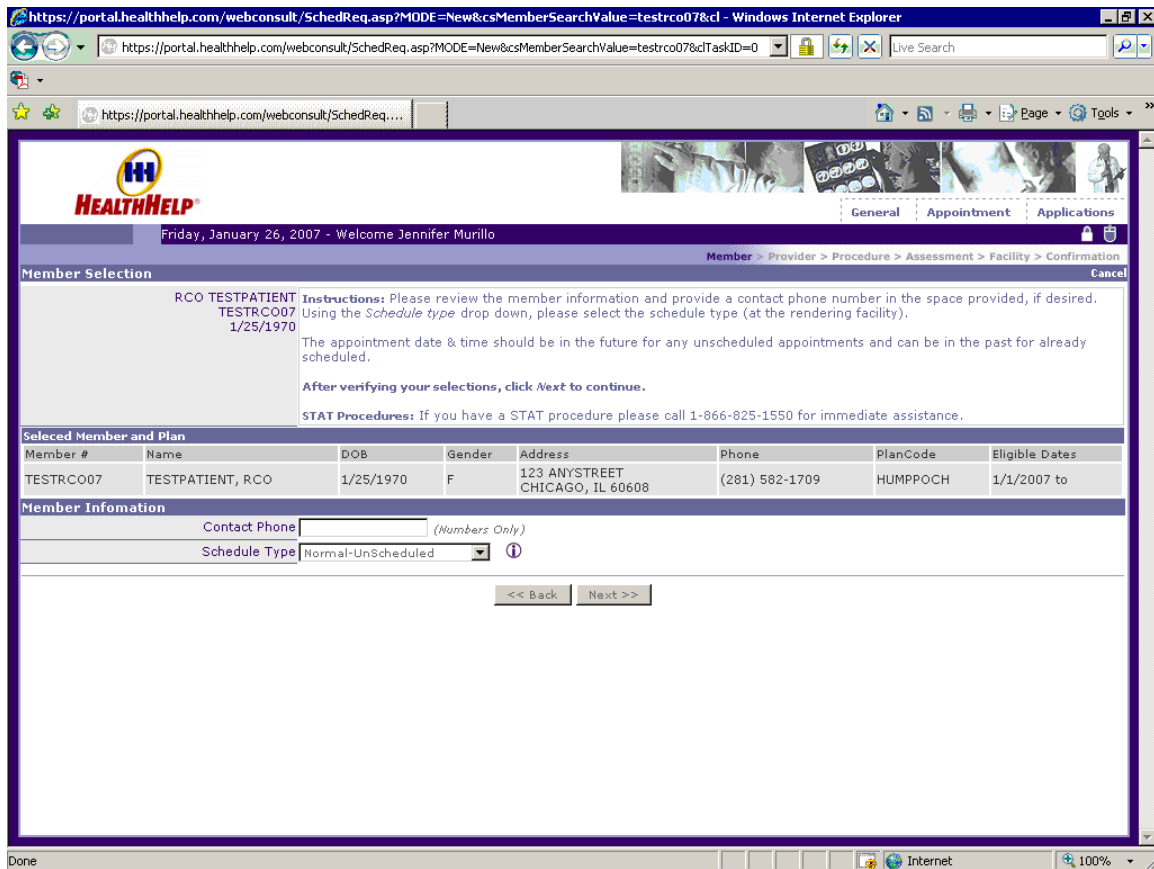
The WebConsult application is customized to allow users to submit procedure requests for authorized physician's as indicated with the user Enrollment form.

Your WebConsult home page will list the most recent 10 procedures that have been requested with in the past 7 days. It will also list the physician(s) that you are authorized to order procedures for through this application.

To assist you in completing an on-line procedure request we have incorporated help text throughout the application. For additional information on how to enter the required data please click on the information  icon.

To begin the WebConsult process, enter the patient's member id and click the *Go* button. If your member is not returned, the system will display Error message. If you are unable to locate the member, you may need to call us for assistance. Please direct your questions to "RadConsult Program Support Desk" via one of these options:
email: helpdesk@HealthHelp.com | Phone: 800-546-7092 | Fax: 800-546-7081

Member Selection Screen



https://portal.healthhelp.com/webconsult/SchedReq.asp?MODE=New&csMemberSearchValue=testrco07&c... - Windows Internet Explorer

https://portal.healthhelp.com/webconsult/SchedReq.asp?MODE=New&csMemberSearchValue=testrco07&cTaskID=0 Live Search

https://portal.healthhelp.com/webconsult/SchedReq...

HEALTHHELP

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Member > Provider > Procedure > Assessment > Facility > Confirmation

Member Selection Cancel


RCO TESTPATIENT
TESTRCO07
1/25/1970

Instructions: Please review the member information and provide a contact phone number in the space provided, if desired. Using the *Schedule type* drop down, please select the schedule type (at the rendering facility).
The appointment date & time should be in the future for any unscheduled appointments and can be in the past for already scheduled.
After verifying your selections, click Next to continue.
STAT Procedures: If you have a STAT procedure please call 1-866-825-1550 for immediate assistance.

Member #	Name	DOB	Gender	Address	Phone	PlanCode	Eligible Dates
TESTRCO07	TESTPATIENT, RCO	1/25/1970	F	123 ANYSTREET CHICAGO, IL 60608	(281) 582-1709	HUMMPOCH	1/1/2007 to

Member Information

Contact Phone (Numbers Only)

Schedule Type 

<< Back Next >>

Done Internet 100%

The procedure request starts with selecting the Member. A list of members associated with the number you entered will be returned on this page.

To start a WebConsult transaction, click on the open circle next to the appropriate member.

For your convenience, a road map of the procedure request is displayed at the top of the screen. There are several points along the road map required to complete a procedure request. The sections are Member, Provider, Procedure, Assessment, Facility and Confirmation. You can navigate back and forth as needed to complete the request.

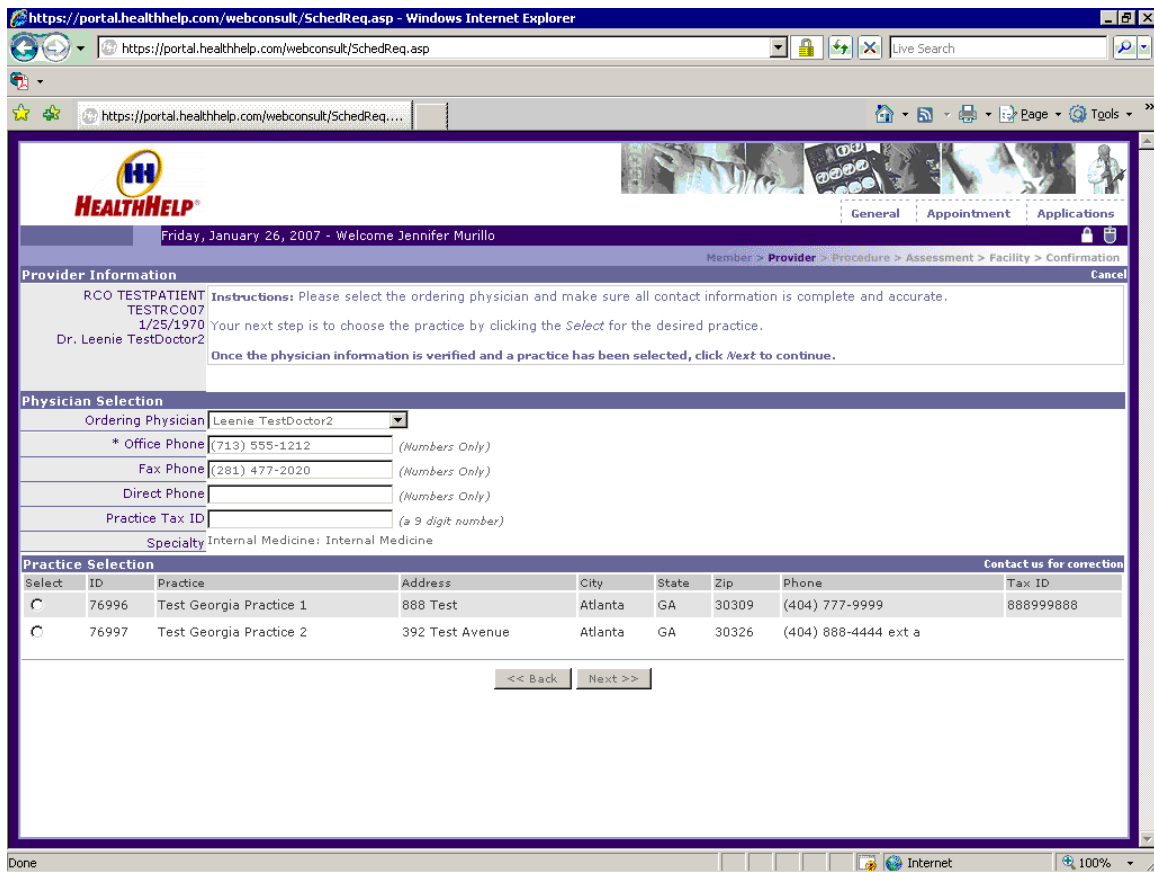
Enter the Member's Contact Phone information. If left blank, the system will force you to enter the Contact Phone Information.

Select the Schedule Type. The types of scheduling selections to choose from are:

1.	Normal – Unscheduled
2.	Normal – Already Scheduled

Please select the appropriate scheduling type for the procedure being requested.

Provider (Physician) Selection Screen

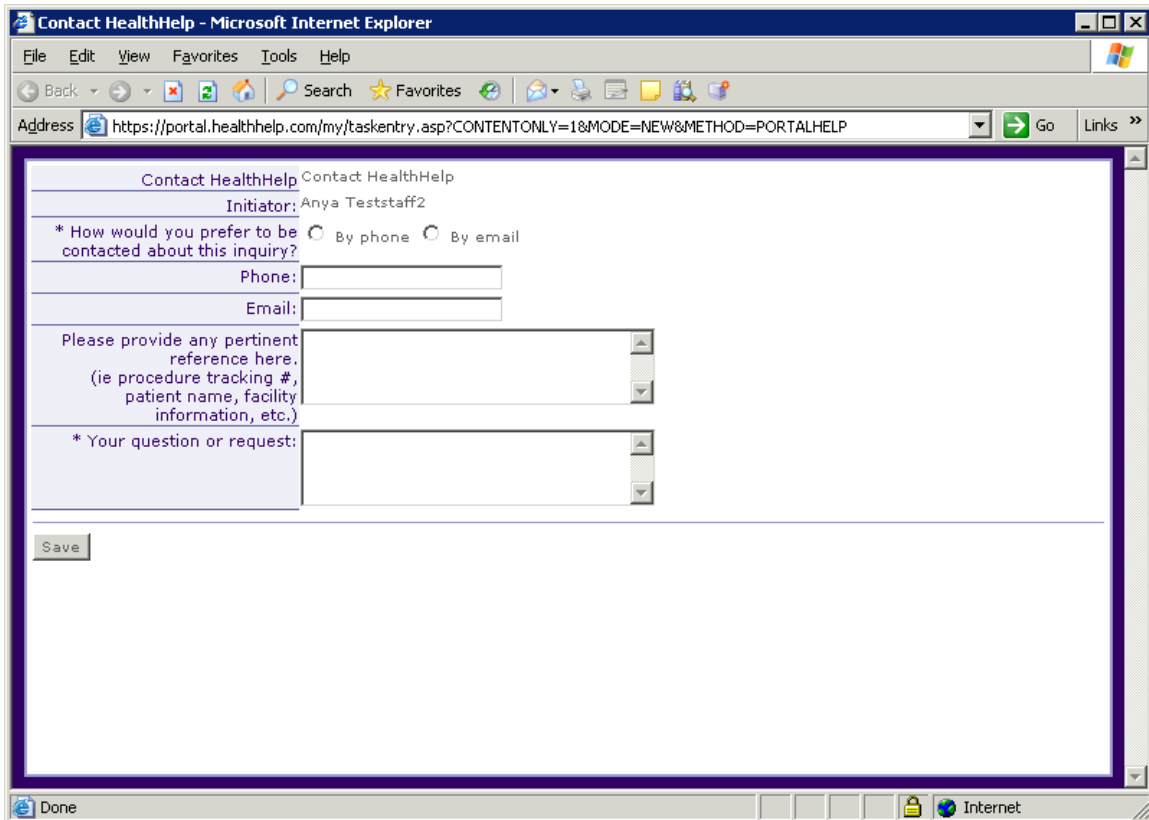


Select the Ordering Physician and practice information. If you have access to see more than one physician you will be able to select from the Ordering Physician drop down list box. Update phone information if necessary.

Select the appropriate physician's practice. To receive the Authorization number faster, the Physician's Practice must have the Tax ID. When Tax ID is blank you can update the Tax ID by selecting that particular practice and enter the Tax ID in the "Practice Federal Tax ID" field.

If your practice information is not listed or not correct, click on the [Contact us for correction](#) link to have your records updated within our database.

Contact Us Screen



The screenshot shows a web browser window titled "Contact HealthHelp - Microsoft Internet Explorer". The address bar contains the URL: <https://portal.healthhelp.com/my/taskentry.asp?CONTENTONLY=1&MODE=NEW&METHOD=PORTALHELP>. The page content includes a form with the following fields and options:

- Page title: Contact HealthHelp
- Initiator: Anya Teststaff2
- Question: * How would you prefer to be contacted about this inquiry?
 - Radio button: By phone
 - Radio button: By email
- Text input: Phone:
- Text input: Email:
- Text area: Please provide any pertinent reference here. (is procedure tracking #, patient name, facility information, etc.)
- Text area: * Your question or request:
- Button: Save

This is a simple web help form to allow you to contact HealthHelp regarding any issues you are experiencing with the web application.

Complete the form with all the necessary data needed to allow us to assist you with your reported issue.

Procedure & Diagnosis Screen

https://portal.healthhelp.com/webconsult/SchedReq.asp - Windows Internet Explorer

https://portal.healthhelp.com/webconsult/SchedReq.asp

Live Search

HealthHELP

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Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

RCO TESTPATIENT
TESTRC007
1/25/1970
Dr. Leenie TestDoctor2

Instructions: On this page we will be gathering information about the procedure and diagnosis. Start with the procedure code using the search by code, name and/or modality as desired. After your procedure code has been selected, choose the appropriate *Body System*. Next select the *Indication*. Finally, select the *Diagnosis* code by using the *by code* or *by name* search as needed.

May we suggest that you view our online tutorial? [Click here](#) to learn how to easily complete the information on this page.

Once you have made all of your selections, click **Next** to continue.

Procedure Selection

Search for procedure By name Or By code [Recent CPT Codes](#)

By Modality

* Select Procedure
74150 -- CT ABDOMEN W/O DYE

Modality

Consult **Please select a body system to continue...**

* Select Body System

Diagnosis (Reason for Test) Selection

* Select Indication

Search for diagnosis By Name Or by Code [Recent DX Codes](#)

* Select Diagnosis
789.00 -- ABDOMINAL PAIN, UNSPECIFIED SITE
789.01 -- ABDOMINAL PAIN, RIGHT UPPER QUADRANT
789.02 -- ABDOMINAL PAIN, LEFT UPPER QUADRANT
789.03 -- ABDOMINAL PAIN, RIGHT LOWER QUADRANT

Procedure Modifier If this procedure is unilateral and does not specify a side, select the side here.

<< Back Next >>

Enter the Procedure information for the selected member.

You can enter the procedure name or the code or the modality and then click the *Search* button to get a list of valid CPT Codes. You can click on the link [Recent CPT Codes](#) to view most recently used codes in last 7 days. After entering your CPT code you will be prompted to choose a body system.

Enter the Diagnosis information for the selected member.

You can search for the Diagnosis codes by name or code and then click the *Search* button to get a list of valid Diagnosis Codes. You can click on the link [Recent DX Codes](#) to view most recently used codes in last 7 days.

For more information please use the [Need help? Click here for a Tutorial](#) link or refer to the Procedure & Diagnosis Tutorial section of this User Guide for more information.

Assessment Screen

New Assessment - Windows Internet Explorer
https://portal.healthhelp.com/Consult/acassess.asp?MODE=NEW&HDR_ZONE=1&CONTENTONLY=1&SHOW_LEFTMENU

Member > Provider > Procedure > Assessment > Facility > Confirmation
Cancel/Withdraw Request

Assessment Information - Humana / Humana PPO, Chicago Market

Assessment Questions

RCO TESTPATIENT
TESTRC007
1/25/1970
Dr. Leenie TestDoctor2

Instructions: Please check the assessment questions that apply to this patient's history and treatment. Previous assessments and treatment, if applicable, may be displayed below for your reference. You may use the comments area for any additional medical information not included in the assessment questions.

After you have completed the assessment question, click *Submit* to continue.

Procedure Tracking Number: 1341575 (Normal-UnScheduled)

Procedure: CT Abdomen/Pelvis

Indication: Follow-up of Known Intra-abdominal Abscess/ Infection

Diagnosis: 789.00 ABDOMINAL PAIN, UNSPECIFIED SITE

Previous assessments for this patient: None

History: [Worsening abdominal pain](#)

Findings on Physical Exam: [New abdominal mass](#)

Laboratory/X-ray: [Persistent fever after treatment of 48 hours](#)

Treatment: [Evaluation prior to removing drainage catheter](#)

Comments: [Empty text area]

Submit

Check all assessment boxes that are applicable to this member's case and enter any other specific comments that will assist us in evaluating your procedure request.

If your procedure request is approved you will proceed to the Facility scheduling section. If your procedure request is not approved, your case will be referred to one of our clinicians for review. The clinician will contact you to discuss your request in more detail.

Facility Scheduling Screen

The screenshot shows a web browser window with the URL https://portal.healthhelp.com/webconsult/SchedReq.asp?MODE=SAVENEW&METHOD=FACILITY&SHOW_LEFTMENU=TI. The page header includes the HealthHelp logo and navigation tabs for General, Appointment, and Applications. The main content area is titled "Facility and Appointment Information" and contains the following details:

- Member: RCO TESTPATIENT
- Provider: TESTRC007
- Appointment Date: 1/25/1970
- Physician: Dr. Leenie TestDoctor2
- Procedure: 74150 - CT ABDOMEN W/O DYE
- Diagnosis: 789.00 - ABDOMINAL PAIN, UNSPECIFIED SITE
- Procedure Tracking Number: 1341575

Instructions: On this page, you may search for a facility and enter the patient's appointment information. Using the drop-down lists provided, you may search by distance from the physician's office zip code or the member's zip code. If you do not see the facility you are looking for displayed after clicking *Search*, you may wish to widen the radius by selecting more miles from the zip code. You may narrow your search using the *by name*, *by city* or *by county* areas. Once your desired facility is displayed, click *Select* next to the facility to continue.

The "Facility Search" section includes the following fields and buttons:

- Search criteria: By name, Or By City, Or By County
- Distance options: Miles from Member Zip (60608) [X] OR Miles from Physician Zip (30326) [X]
- Buttons: Search Now, << Back, Next >>

Search for a facility that the member's procedure request will be performed at by looking up a facility name, city or county. Or you can search for a facility within a certain distance from the member's zip code or from the ordering physician's zip code.

Once you have entered the selection criteria click on the *Search Now* button.

Facility Search Result Screen

http://portal.healthhelp.com/webconsult/SchedReq.asp - Windows Internet Explorer

http://portal.healthhelp.com/webconsult/SchedReq.asp

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Member > Provider > Procedure > Assessment > **Facility** > Confirmation

Facility and Appointment Information [Cancel/Withdraw Request](#)

RCO TESTPATIENT
 TESTRC007
 1/25/1970
 Dr. Leenie TestDoctor2

Instructions: On this page, you may search for a facility and enter the patient's appointment information. Using the drop-down lists provided, you may search by distance from the physician's office zip code or the member' zip code. If you do not see the facility you are looking for displayed after clicking *Search*, you may wish to widen the radius by selecting more miles from the zip code. You may narrow your search using the *by name*, *by city* or *by county* areas.

Once your desired facility is displayed, click *Select* next to the facility to continue

Procedure 74150 - CT ABDOMEN W/O DYE
 Diagnosis 789.00 - ABDOMINAL PAIN, UNSPECIFIED SITE
 Procedure Tracking Number 1341575

Facility Search

By name Or By City Or By County

Miles from Member Zip (60608) OR Miles from Physician Zip (30326) [?](#)

Imaging Facility (1 shown)

Facility	Address	City, State, Zip	Scheduling #
QA TEST 333 13743	234 Teset	Charlotte, MN 56455	(999) 999-9999

<< Back Next >>

Once you have identified the facility click on the *Select* link to continue with the scheduling step of the procedure request.

Facility Appointment Scheduling Screen

http://portal.healthhelp.com/webconsult/SchedReq.asp - Windows Internet Explorer

http://portal.healthhelp.com/webconsult/SchedReq.asp

Friday, January 26, 2007 - Welcome Jennifer Murillo

Member > Provider > Procedure > Assessment > Facility > Confirmation
Cancel/Withdraw Request

Facility and Appointment Information

RCO TESTPATIENT
 TESTRC007
 1/25/1970
 Dr. Leenie TestDoctor2

Instructions: To enter the patient's appointment information, simply click on the calendar and select the correct date and time. For a walk-in appointment, select the date and click on the *Walk-in* check box.

Once the procedure appointment has been set, click *Next* to continue.

Procedure 74150 - CT ABDOMEN W/O DYE
 Diagnosis 789.00 - ABDOMINAL PAIN, UNSPECIFIED SITE
 Procedure Tracking Number 1341575

Selected Imaging Facility

Facility	Address	City, State, Zip	Scheduling #
QA TEST 333 13743	234 Teset	Charlotte, MN 56455	(999) 999-9999

Appointment

Click on calendar to select Appointment Date & Time: 01 - 30 - 2007 12 : 30 PM

Appointment Time Unknown

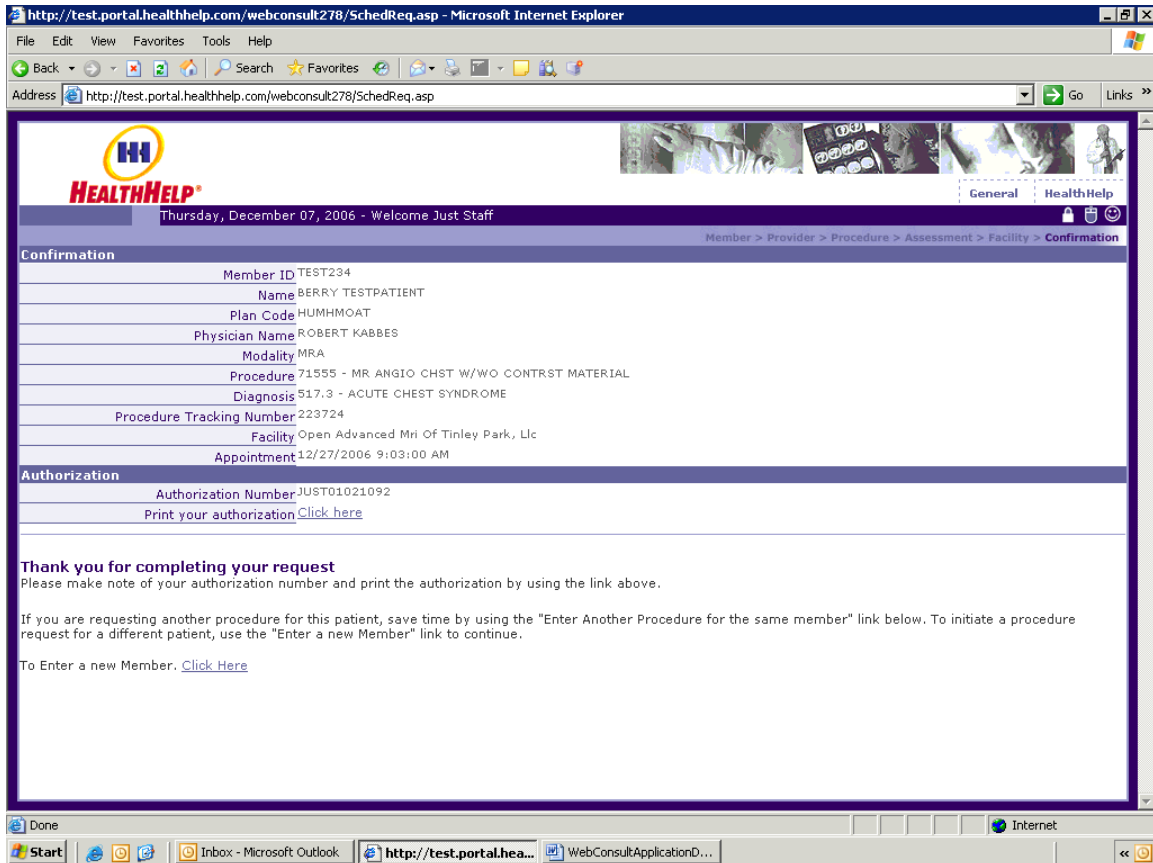
Is this the last procedure for this member? Yes

<< Back Next >>

Use the calendar  icon to select an appointment date and time. If the patient is to be a walk-in check the box to indicate Appointment Time Unknown.

When you choose 'Yes' for the question "Is this the last procedure for this member?" You will not be able to add another procedure for the same member from the confirmation screen. You can add another procedure for a different member from the confirmation screen.

Confirmation Screen/When this is a last Procedure



The screenshot shows a Microsoft Internet Explorer browser window displaying a confirmation screen for a medical procedure. The browser's address bar shows the URL: <http://test.portal.healthhelp.com/webconsult278/SchedReq.asp>. The page header includes the HealthHelp logo and a navigation menu with "General" and "HealthHelp" options. The main content area is titled "Confirmation" and contains the following information:

Member ID	TEST234
Name	BERRY TESTPATIENT
Plan Code	HUMHMOAT
Physician Name	ROBERT KABRES
Modality	MRA
Procedure	71555 - MR ANGIO CHST W/WO CONTRST MATERIAL
Diagnosis	51.7.3 - ACUTE CHEST SYNDROME
Procedure Tracking Number	223724
Facility	Open Advanced Mri Of Tinley Park, Llc
Appointment	12/27/2006 9:03:00 AM

Below the confirmation details, there is an "Authorization" section with the following information:

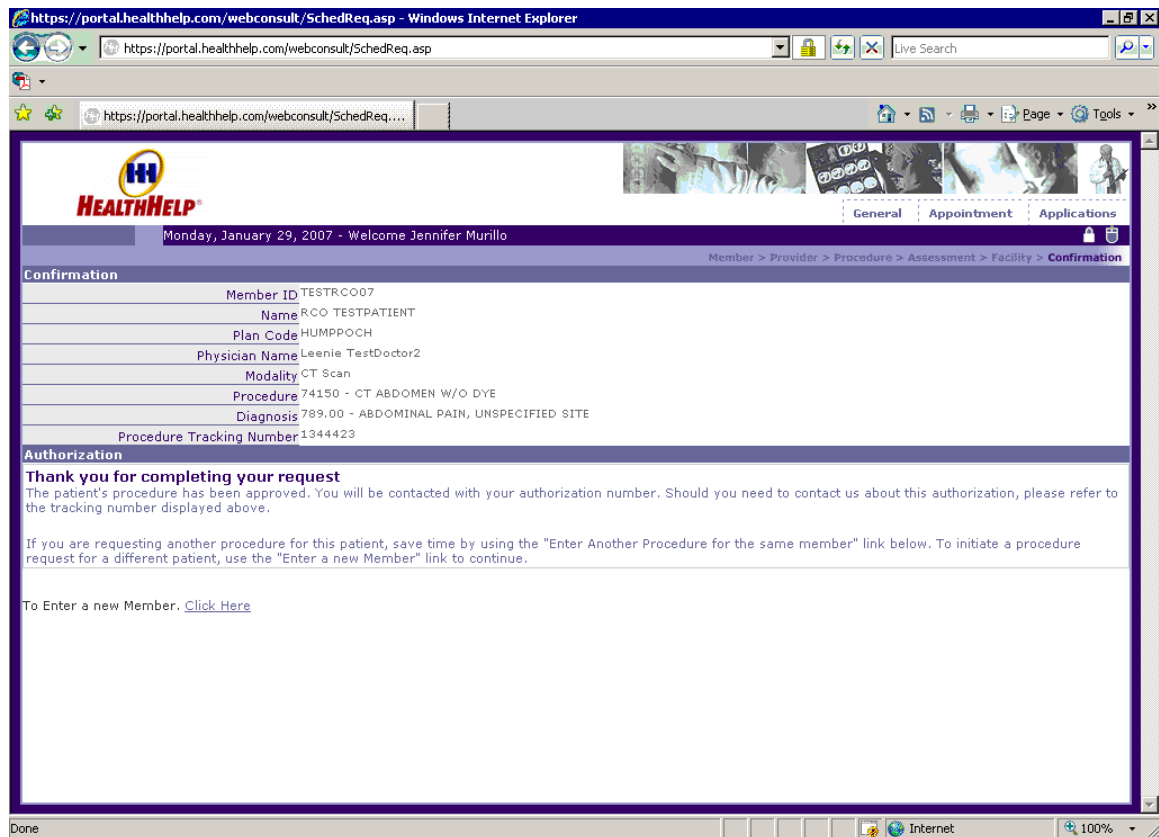
Authorization Number	JUST01021092
----------------------	--------------

The page also includes a "Thank you for completing your request" message and instructions on how to print the authorization number and how to enter a new member. The browser's taskbar shows the Start button, several icons, and open applications including "Inbox - Microsoft Outlook" and "http://test.portal.he...".

You can print your authorization number from this screen.

If you need to enter a procedure request for a different member use the [To Enter a new Member](#) link as illustrated above.

Confirmation Screen/When this is not a last Procedure



The screenshot shows a web browser window with the URL <https://portal.healthhelp.com/webconsult/SchedReq.asp>. The page features the HealthHelp logo and a navigation menu with tabs for General, Appointment, and Applications. The main content area is titled "Confirmation" and displays the following information:

Member ID	TESTRC007
Name	RCO TESTPATIENT
Plan Code	HUMPPPOCH
Physician Name	Leenie TestDoctor2
Modality	CT Scan
Procedure	74150 - CT ABDOMEN W/O DYE
Diagnosis	789.00 - ABDOMINAL PAIN, UNSPECIFIED SITE
Procedure Tracking Number	1344423

Below the table, there is an "Authorization" section with the following text:

Thank you for completing your request
The patient's procedure has been approved. You will be contacted with your authorization number. Should you need to contact us about this authorization, please refer to the tracking number displayed above.

If you are requesting another procedure for this patient, save time by using the "Enter Another Procedure for the same member" link below. To initiate a procedure request for a different patient, use the "Enter a new Member" link to continue.


To Enter a new Member. [Click Here](#)

If you have another procedure request for this member, you can use the [To Enter Another Procedure for the same member](#) link as illustrated above.

If you need to enter a procedure request for a different member use the [To Enter a new Member](#) link as illustrated above.

Confirmation Print Screen

PRINT FORM | Close window without printing

 **Test Confirmation Number for Exam Scheduling**

Attention:	Procedure Coordinator for QA New Deal
Member ID Number:	TEST100
Patient Name:	SARA TESTPATIENT
Patient Phone Number:	8889999999
Patient Date of Birth:	4/12/1988
Ordering Physician:	Sara Ztestdoctor
Physician Phone:	7049999999
Facility:	QA New Deal
Facility Phone:	
Authorization Number:	999495
Appt Date & Time:	6/16/2006 3:00:00 PM
Procedure:	74150 CT ABDOMEN W/O DYE
Diagnosis:	789.0 ABDOMINAL PAIN

This procedure has been requested by Ordering Physician: Sara Ztestdoctor for the above patient.

If for any reason the patient can not be scheduled within a timely manner or any scheduling problems occur, please contact our office at 1-866-825-1550 for assistance.

Please note that this form does not represent a guarantee of payment.

If you have any questions regarding this confirmation notice, please call 1-866-525-1550 or fax us at 1-888-863-4464.

Done Internet

To print the Confirmation page click on the *PRINT FORM* link.

Confirmation Screen/When Procedure Requires Further Review

https://portal.healthhelp.com/webconsult/SchedReq.asp?MODE=SAVENEW&METHOD=AUTHNUM&SHOW_LEFTMENU - Windows Internet Explorer

https://portal.healthhelp.com/webconsult/SchedReq.asp?MODE=SAVENEW&METHOD=AUTHNUM&SHOW_LEFTMENU=1 Live Search

https://portal.healthhelp.com/webconsult/SchedReq...

HEALTHHELP

Friday, January 26, 2007 - Welcome Jennifer Murillo

Member > Provider > Procedure > Assessment > Facility > Confirmation

Confirmation

Member ID	TESTRC007
Name	RCO TESTPATIENT
Plan Code	HUMPPOCH
Physician Name	Leenie TestDoctor2
Modality	CT Scan
Procedure	73202 - CT UPPR EXTREMITY W/O&W/DYE
Diagnosis	789.00 - ABDOMINAL PAIN, UNSPECIFIED SITE
Procedure Tracking Number	1341631 (PROCEDURE IS NOT AUTHORIZED - CASE REQUIRES CLINICAL REVIEW. SEE BELOW)

Authorization

Thank you for completing your request
Your procedure request requires clinical review. You will be contacted by a HealthHelp clinician in a timely manner to discuss this case further. Please refer to your tracking number if you contact us about this request.

If you are requesting another procedure for this patient, save time by using the "Enter Another Procedure for the same member" link below. To initiate a procedure request for a different patient, use the "Enter a new Member" link to continue.

To Enter Another Procedure for the same member. [Click Here](#)
To Enter a new Member. [Click Here](#)

Internet 100%

When a procedure requires further review by a clinician, you will see this screen. You will be contacted by a HealthHelp clinician to further review the procedure and to obtain further clinical information. If you are unable to wait for the clinician to contact you, you would then need to call in to the call center and give your procedure tracking number as the reference number for your procedure.

WebConsult Application Home Page/After submitting a Procedure

http://portal.healthhelp.com/webconsult/default.asp?MODE=NEW - Windows Internet Explorer

http://portal.healthhelp.com/webconsult/default.asp?MODE=NEW

Friday, January 26, 2007 - Welcome Jennifer Murillo

RadConsult online

Welcome to WebConsult.

HealthHelp's WebConsult provides the ordering physician an opportunity for peer-to-peer consultation related to imaging procedures and best-practice guidelines. The goal of WebConsult is to ensure the most appropriate test.

The authorization process consists of gathering pertinent information. We will guide you through the process and display confirmation of the steps you have completed at the top of the screen as you complete the following steps:

- Member information
- Provider information
- Procedure requested
- Procedure details
- Rendering facility information
- Receive your confirmation.

You will find convenient instructions at the top of each page. Additional help is available by clicking on any help icon

First visit? An experienced HealthHelp agent will be happy to help you with this procedure request. Just call *Program Support* at 800-546-7092 for personal assistance.

[Get the latest WebConsult Update](#)

Are you ready to save time requesting and obtaining your high-tech imaging authorizations? Join us for our interactive *Webinar* held on Tuesdays and Thursdays at 11:30am CST. Just [CLICK HERE](#) to R.S.V.P. and give us the date you desire and your contact information.

Instructions: You will need the member's ID number to start a procedure request. Please be sure to type the member ID *exactly* as it is displayed on the member's insurance card, including any spaces or dashes. For assistance in obtaining the member ID, please call our *Program Support* desk at 800-546-7092.

Enter the patient's member ID and click GO to continue.

Select member

Member ID

Most recent 3 requests in the last 7 days

Tracking #	Authorization	Member	CPT	Status	Date
1341575		RCO TESTPATIENT	74150	Ready to Send Auth/Referral	1/26/2007
1338476		NATHAN TESTPATIENT	74150	Ready to Send Auth/Referral	1/25/2007
1338411		HUMANA TESTPATIENT1	74150	Ready to Send Auth/Referral	1/25/2007

My Ordering Providers

Name	Practices
Bgar Testdoctor	Kathleen Test 444 Facility Qa Magnetic Resonance Imaging QA TEST 333 Test
Jennifer TestDoctor exempt	QA Test Facility -- Kathleen
Leenie TestDoctor2	Test Georgia Practice 1 Test Georgia Practice 2

After you have submitted your procedure you can go back to your homepage and see the tracking number, authorization number, member name, test ordered and the date. This page will display to you the last 10 procedures you have submitted within the past 7 days, however if you need to go back further than 7 days you can go to "Applications" in the top right hand corner of your homepage and choose web status and search by a broad date range for any other procedures you have entered in the past through the WebConsult application.

Procedure & Diagnosis Screen Tutorial

Tutorial – Procedure Code Criteria

http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 Go Links

http://dev.portal.healthhelp.com/webconsult/SchedReq.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://dev.portal.healthhelp.com/webconsult/SchedReq.asp Go

HEALTHHELP

Tuesday, May 23, 2006 - Welcome Junellen Neese

General Appointment System Physician Facility Import Applications

Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

Member ID 000510522 01
Name MARIA RAMIREZ
Plan Code HUMPPPOSA
Physician Name Steven Spar

Procedure Selection

Search for procedure By name Or by code [72148] ⓘ

By Modality Select a Modality

* Select Procedure --- Search for Procedure by Name or Code or by Modality ---

Modality
Consult

* Select Body System Select One

Diagnosis (Reason for Test) Selection

* Select Indication Select One

Search for diagnosis By Name Or by Code ⓘ

* Select Diagnosis --- Search for Diagnosis by Name or Code above ---

Procedure Modifier Not applicable If this procedure is unilateral and does not specify a side, select the side here.

<< Back Next >>

Done Internet

next

> Close Window

Done Internet

Tutorial – Procedure Code Criteria Selection

The screenshot displays a web browser window with the URL `http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1`. The browser shows a menu bar (File, Edit, View, Favorites, Tools, Help) and a toolbar with navigation icons. The address bar contains the same URL. The main content area is a web application interface for 'HEALTHHELP'. At the top, it shows the date 'Tuesday, May 23, 2006' and a welcome message 'Welcome Junellen Neese'. Below this is a navigation menu with tabs: General, Appointment, System, Physician, Facility, Import, Applications. The main section is titled 'Procedure and Diagnosis Information' and contains the following fields:

- Member ID: 000510522 01
- Name: MARIA RAMIREZ
- Plan Code: HUMPPPOSA
- Physician Name: Steven Spar

The 'Procedure Selection' section includes:

- Search for procedure: By name (input field) or By code (input field with '72146').
- By Modality: Select a Modality (dropdown menu).
- * Select Procedure: A dropdown menu showing '72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST'.
- Modality: MRI
- Consult: Please select a body system to continue...
- * Select Body System: Select One (dropdown menu).

The 'Diagnosis (Reason for Test) Selection' section includes:

- * Select Indication: Select One (dropdown menu).
- Search for diagnosis: By Name (input field) or by Code (input field).
- * Select Diagnosis: A text input field with the placeholder '--- Search for Diagnosis by Name or Code above ---'.

At the bottom of the form, there is a 'Procedure Modifier' dropdown menu set to 'Not applicable' and a note: 'If this procedure is unilateral and does not specify a side, select the side here.' Below the form are '<< Back' and 'Next >>' buttons. A callout box with a red arrow points to the selected procedure code, containing the text: 'Your results will be displayed in the Select Procedure section. Just click on the CPT code and description to select it.'

At the bottom of the browser window, there are 'back' and 'next' buttons, and a '> Close Window' button. The status bar at the very bottom shows 'Done' and 'Internet'.

Tutorial – Procedure Name Criteria

The screenshot shows a web browser window displaying a tutorial for scheduling a procedure. The browser address bar shows the URL: `http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1`. The page content includes a header with the "HEALTHHELP" logo and a navigation menu with options like "General", "Appointment", "System", "Physician", "Facility", "Import", and "Applications". The main content area is titled "Procedure and Diagnosis Information" and contains a form with the following sections:

- Member Information:** Member ID (000510522 01), Name (MARIA RAMIREZ), Plan Code (HUMPPOSA), and Physician Name (Steven Spar).
- Procedure Selection:** A search form with fields for "by name" (containing "lumbar") and "Or by code". Below this is a "Select Procedure" dropdown menu and a "Modality" dropdown menu set to "Consult".
- Diagnosis (Reason for Test) Selection:** A search form with fields for "by Name" and "Or by Code", and a "Select Diagnosis" dropdown menu.
- Procedure Modifier:** A dropdown menu set to "Not applicable" with a note: "If this procedure is unilateral and does not specify a side, select the side here."

A callout box with a red arrow pointing to the "by name" field contains the following text:

Instead of using the CPT code number, if you know the CPT by name, type it in the By Name field and click Search.

For example, here we have typed "Lumbar"

At the bottom of the page, there are navigation buttons: "back", "next", and "> Close Window".

Tutorial – Procedure Name Criteria with Description

The screenshot shows a web browser window displaying a tutorial for scheduling a procedure. The browser address bar shows the URL: <http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1>. The page title is "Tuesday, May 23, 2006 - Welcome Junellen Neese".

The main content area is titled "Procedure and Diagnosis Information" and includes the following fields:

- Member ID: 000510522 01
- Name: MARIA RAMIREZ
- Plan Code: HUMPPPOSA
- Physician Name: Steven Spar

The "Procedure Selection" section contains a search form with the following fields:

- Search for procedure: by name lumbar | Or by code |
- By Modality: Select a Modality | Search
- * Select Procedure: Select One
- 72133 -- CT LUMB SP; W/O&W/CONTRST&OTH SECT
- 72132 -- CT LUMBAR SPINE; W/CONTRST MATL
- 72131 -- CT LUMBAP SPINE; W/O CONTRST MATL
- 72148 -- MRI SPINAL CANAL LUMB; NO CONTRAST
- Modality: MRI
- Consult: Please select a body system to continue...
- * Select Body System: Select One

The "Diagnosis (Reason for Test) Selection" section contains the following fields:

- * Select Indication: Select One
- Search for diagnosis: by Name | Or by Code | Search
- * Select Diagnosis: --- Search for Diagnosis by Name or Code above ---
- Procedure Modifier: Not applicable | If this procedure is unilateral and does not specify a side, select the side here.

At the bottom of the page, there are navigation buttons: "back", "next", and "> Close Window".

A callout box with a red arrow pointing to the search results list contains the following text:

IThe results of your search for a CPT code with "Lumbar" are displayed in the Select Procedure section.

Just click the CPT code and description to select it from the list.

Tutorial – Procedure Modality Criteria

The screenshot shows a web browser window displaying a tutorial page for scheduling a procedure. The page is titled "Procedure and Diagnosis Information" and includes fields for Member ID, Name, Plan Code, and Physician Name. The "Procedure Selection" section has a search area with "By name" and "Or by code" options, and a "By Modality" dropdown menu. A red arrow points to the "By Modality" dropdown, which is currently set to "MRI". A text box explains that selecting a modality from the dropdown and entering a search will display all CPT codes for that modality. The "Diagnosis (Reason for Test) Selection" section also has a search area. At the bottom, there are "back" and "next" navigation buttons.

Member ID: 000510522 01
Name: MARIA RAMIREZ
Plan Code: HUMPP05A
Physician Name: Steven Spar

Procedure Selection

Search for procedure By name Or by code

By Modality: **MRI**

* Select Procedure: --- Search for Procedure by Name or Code or by Modality ---

Modality:

Consult:

* Select Body System:

Diagnosis (Reason for Test) Selection

* Select Indication:

Search for diagnosis By Name Or by Code

* Select Diagnosis: --- Search for Diagnosis by Name or Code above ---

Procedure Modifier: If this procedure is unilateral and does not specify a side, select the side here.

Navigation: back, next, > Close Window

Tutorial – Procedure CPT Code with Description

http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 Go Links

http://dev.portal.healthhelp.com/webconsult/SchedReq.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://dev.portal.healthhelp.com/webconsult/SchedReq.asp

HEALTHHELP

Tuesday, May 23, 2006 - Welcome Junellen Neese

General Appointment System Physician Facility Import Applications

Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

Member ID 000510522 01
Name MARIA RAMIREZ
Plan Code HUMPPPOSA
Physician Name Steven Spar

Procedure Selection

Search for procedure By name Or by code
By Modality MRI Search

* Select Procedure

- 72142 -- MRI SPINAL CANAL CERV; W/CONTRAST
- 72141 -- MRI SPINAL CANAL CERV; W/O CONTRAST
- 72145 -- MRI SPINAL CANAL LUMB; NO CONTRAST**
- 72149 -- MRI SPINAL CANAL LUMBAR; W/CONTRAST
- 72146 -- MRI SPINAL CANAL THORAC; NO CONTRAST

Modality MRI
Consult Please select a body system to continue...
* Select Body System Select One

Diagnosis (Reason for Test) Selection

* Select Indication Select One

Search for diagnosis By Name Or by Code Search

* Select Diagnosis --- Search for Diagnosis by Name or Code above ---

Procedure Modifier Not applicable If this procedure is unilateral and does not specify a side, select the side here.

<< Back Next >>

Done Internet

back next

> Close Window

Internet

Tutorial – Procedure Body System Criteria

The screenshot displays a web browser window with the URL `http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1`. The page title is "Tuesday, May 23, 2006 - Welcome Junellen Neese". The main content area is titled "Procedure and Diagnosis Information" and includes the following fields:

- Member ID: 000510522 01
- Name: MARIA RAMIREZ
- Plan Code: HUMPP05A
- Physician Name: Steven Spar

The "Procedure Selection" section contains a search bar and a list of procedures:

- 72142 -- MRI SPINAL CANAL CERV; W/CONTRAST
- 72141 -- MRI SPINAL CANAL CERV; W/O CONTRAST
- 72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST**
- 72149 -- MRI SPINAL CANAL LUMBAR; W/CONTRAST
- 72146 -- MRI SPINAL CANAL THORAC; NO CONTRAST

The "Diagnosis (Reason for Test)" section includes a "Select Body System" dropdown menu with the following options:

- Spine - Lumbar
- Neck, Soft Tissue
- Orbits
- Other
- Pelvis
- Shoulder
- Spine - Cervical
- Spine - Lumbar
- Spine - Thoracic
- TMS
- Upper Extremities
- Wrist

A callout box with a red arrow points to the "Spine - Lumbar" option, containing the text: "Next you will need to select a body system and indication before continuing to the Select Diagnosis section".

At the bottom of the page, there are navigation buttons: "back", "next", and "> Close Window".

Tutorial – Diagnosis Indication Criteria

http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 Go Links

http://dev.portal.healthhelp.com/webconsult/SchedReq.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://dev.portal.healthhelp.com/webconsult/SchedReq.asp Go

HEALTHHELP

Tuesday, May 23, 2006 - Welcome Junellen Neese

General Appointment System Physician Facility Import Applications

Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

Member ID 000510522 01
Name MARIA RAMIREZ
Plan Code HUMPPOSA
Physician Name Steven Spar

Procedure Selection

Search for procedure By name Or By code

By Modality MRI Search

* Select Procedure

- 72142 -- MRI SPINAL CANAL CERV; W/CONTRAST
- 72141 -- MRI SPINAL CANAL CERV; W/O CONTRAST
- 72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST**
- 72149 -- MRI SPINAL CANAL LUMBAR; W/CONTRAST
- 72146 -- MRI SPINAL CANAL THORAC; NO CONTRAST

Modality MRI

Consult Please select a body system to continue...

* Select Body System Spine - Lumbar

Diagnosis (Reason for Test) Selection

* Select Indication Select One

Search for diagnosis Select One Search

* Select Diagnosis

- S10.219**
- Cancer of Spine/Spinal Cord
- Infection
- Myelopathy/Cord Compression/Tumor
- Post Op Complications
- Radiculopathy (pain,numbness,tingling, loss of strength)
- Other

Procedure Modifier Not applicable If this procedure is unilateral and does not specify a side, select the side here.

<< Back Next >>

Done Internet

back next

> Close Window

Internet

Tutorial – DX Code Criteria

The screenshot shows a web browser window displaying a tutorial for scheduling a procedure. The main window title is "http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...". The browser address bar shows "http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1".

The application interface includes a navigation menu with options: General, Appointment, System, Physician, Facility, Import, Applications. The current page is titled "Procedure and Diagnosis Information" and shows patient details: Member ID 000510522 01, Name MARIA RAMIREZ, Plan Code HUMPPPOSA, and Physician Name Steven Spar.

The "Procedure Selection" section has a search for procedure by name or code (72148) and a dropdown for "Select Procedure" showing "72148 -- MRI SPINAL CANAL LUMB; NO CONTRAST". The "Diagnosis (Reason for Test) Selection" section has a search for diagnosis by name or code (847) and a dropdown for "Select Diagnosis" showing "847 -- Search for Diagnosis by Name or Code above ...".

A callout box with a red arrow pointing to the "Search" button in the "Diagnosis (Reason for Test) Selection" section contains the following text:

If you know the Dx Code, type the code in the By Code field and click the Search button. The results will be displayed in teh Search Diagnosis section.

Below the callout box, another text box states: "In this example, we have typed '847'".

At the bottom of the application window, there are "back" and "next" buttons, and a "> Close Window" link.

Tutorial - Select Diagnosis Code

http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...

File Edit View Favorites Tools Help

Back Search Favorites Go Links

http://dev.portal.healthhelp.com/webconsult/SchedReq.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Go Links

Address http://dev.portal.healthhelp.com/webconsult/SchedReq.asp

HEALTHHELP

Tuesday, May 23, 2006 - Welcome Junellen Neese

General Appointment System Physician Facility Import Applications

Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

Member ID 000510522 01
Name MARIA RAMIREZ
Plan Code HUMPPOSA
Physician Name Steven Spar

Procedure Selection

Search for procedure by name Or by code 72146
by Modality Select a Modality Search

* Select Procedure
Select One
72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST

Modality MRI
Consult Please select a body system to continue...
* Select Body System Spine - Lumbar

Diagnosis (Reason for Test) Selection

* Select Indication Back Pain
Search for diagnosis by Name Or by Code B47 Search

* Select Diagnosis
B47 -- SPRAINS&STRAINS OTH&LNS PART BACK
B47.0 -- NECK SPRAIN AND STRAIN
B47.1 -- THORACIC SPRAIN AND STRAIN
B47.2 -- LUMBAR SPRAIN AND STRAIN
B47.3 -- SPRAIN AND STRAIN OF SACRUM

Procedure Modifier Not applicable If this procedure is unilateral and does not specify a side, select the side here.

<< Back Next >>

Done Internet

back next

> Close Window

Internet

Tutorial – Diagnosis Code Search Criteria

The screenshot shows a web browser window displaying a form for searching diagnosis codes. The form is titled "Procedure and Diagnosis Information" and includes the following sections:

- Member Information:** Member ID (000510522 01), Name (MARIA RAMIREZ), Plan Code (HUMPPOSA), and Physician Name (Steven Spar).
- Procedure Selection:** Search for procedure by name (lumbar) or by code. Modality is set to MRI. A dropdown menu shows three options: 72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST, 72149 -- MRI SPINAL CANAL LUMBAR; W/CONTRAST, and 72158 -- MRI SPINAL NO THEN W/CONTRAST; LUMB.
- Diagnosis (Reason for Test) Selection:** Select Indication (Back Pain). Search for diagnosis by Name (lumbar) or by Code. A dropdown menu is empty.

A callout box with a red arrow pointing to the "By Name" field contains the following text:

If you prefer to search for the Dx code by name, simply type the name, or the first part of it in the By Name field.

For example, here we have typed "lumbar"

At the bottom of the form, there are "back" and "next" buttons, and a "Close Window" link.

Tutorial – Locate your Diagnosis Code

http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1 - Microsoft Intern...

File Edit View Favorites Tools Help

Back Search Favorites Go Links

Address http://test.portal.healthhelp.com/webconsult/SchedReq.asp?MODE=TUTORIAL&CONTENTONLY=1

http://dev.portal.healthhelp.com/webconsult/SchedReq.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Go

Address http://dev.portal.healthhelp.com/webconsult/SchedReq.asp

HEALTHHELP

Tuesday, May 23, 2006 - Welcome Junellen Neese

General Appointment System Physician Facility Import Applications

Member > Provider > Procedure > Assessment > Facility > Confirmation

Procedure and Diagnosis Information

Member ID 000510522 01
Name MARIA RAMIREZ
Plan Code HUMPPOSA
Physician Name Steven Spar

Procedure Selection

Search for procedure by name lumbar Or by code
by Modality MRI Search

* Select Procedure
Select One
72146 -- MRI SPINAL CANAL LUMB; NO CONTRAST
72149 -- MRI SPINAL CANAL LUMBAR; W/CONTRAST
72158 -- MRI SPINAL NO THEN W/CONTRAST; LUMB

Modality MRI
Consult Please select a body system to continue...
* Select Body System Spine - Lumbar

Diagnosis (Reason for Test) Selection

* Select Indication Back Pain
Search for diagnosis by Name lumbar Or by Code Search

* Select Diagnosis
722.51 -- DEGEN THORACIC/THORACOLUMBAR DISC
722.10 -- DISPLCMT LUMBAR DISC W/O MYELOPATHY
853.2 -- INJURY TO LUMBAR NERVE ROOT
947.2 -- LUMBAR SPRAIN AND STRAIN
739.3 -- NONALLOPATHIC LES LUMBAR REGION NEC

Procedure Modifier Not applicable If this procedure is unilateral and does not specify a side, select the

<< Back Next >>

Done Internet

back

> Close Window

Internet